



THE CITY OF SAN DIEGO

**FY 2015 Request for Qualifications
Frequently Asked Questions #3
For the November 11, 2013-November 14, 2013 Period**

1. **Question:** Questions Regarding Sec B.2.b.3. and 4. :

Answer: We have received several questions regarding the below question:

<i>a. Does your agency have direct experience in providing the proposed CDBG activities listed in Section C. Proposed Project Category Information?</i> <i>If Yes, respond to #1-4</i>	
1. When? (The first year received funding)	
2. How long? (Number of years received)	
3. Total federal funds expended for duration listed in 2.b.2. above?	
4. Total non-federal funds expended for duration listed in 2.b.2. above?	

For question 3, we are interested in knowing the amount of funding you received for the last four fiscal years beginning with FY2011. Please report on federal funds received during FY2011, FY2012, FY2013, and FY2014. We are looking for an aggregate number here.

For question 4, list the non-federal funds expended for the same four fiscal years.

2. **Q:** Can my organization submit more than one CIP-Infrastructure Improvement application?

A: Each Agency must submit one Request for Qualifications (RFQ) application. In the application, the Agency should list all projects that they might be considering submitting a Request for Proposal in January, if deemed eligible. The Agency is not required to submit a proposal for each project listed in the RFQ but the project must be in the RFQ to be considered.

3. **Q:** The guidelines state that CIP projects must be for locations where clients come for service or receive service. Our clients are all homebound, so they do not come to our site to receive services. However, we manage our program services out of our metro office location. Would we be eligible for CIP funds to make improvements to this building? Likewise our Meal Center where all our client meals are prepared? Both these locations are within the City and located in CDBG eligible areas.

A: Final determination of eligibility cannot be determined until the complete project scope and budget are examined. Generally speaking, improvements to non-profit facilities are limited to only areas that are directly tied to the provision of the proposed CDBG service and ultimately client benefit (such as meal distribution activities). Improvements to administrative offices, furniture purchases or other common areas that are not directly related to the provision of the proposed CDBG service are not permissible.